

## National Backward Classes Finance and Development Corporation

Tender No. : NBCFDC/CS-Admn/Canvas-Flex/2016-17

Date: 30.05.2016

### TENDER NOTICE FOR PRINTING OF CANVAS/FLEX

National Backward Classes Finance and Development Corporation (NBCFDC) invite sealed tenders from established vinyl / flex printers / suppliers operating in Delhi/New Delhi. NBCFDC will short-list one or more printer(s) based on technical and commercial bid and enter into rate contract for supply of its printing requirement for Canvas/ vinyl / flex and other display materials..

Tenders will be received in office hours till **21.06.2016 up to 3.00 PM** and will be opened on the same day at 4.00 PM, in presence of the bidders or their representatives at NBCFDC.

The cover should be Super-scribed on bold letter "TENDER FOR PRINTING OF FLEX BANNER" will be addressed to AGM (Admn.) & CS, NBCFDC, 5th Floor, NCUI Building, NCUI Complex, August Kranti Marg, New Delhi-110016.

#### Work to be done

SI No	Items	Specification	Size	Quantity	Remarks
1	Printing on Canvas Media	UV Digital Printing on Flat bed Printer at 1200 DPI	4ft x6 ft	60 pieces	
2	Printing on Canvas Media mounted on iron frame of 1.5 inch	UV Digital Printing on Flat bed Printer at 1200 DPI	4ft x6 ft	20 pieces	The Printing Agency will have to fix them on Railway Stations which could be max 300 kms from Delhi/New Delhi
3	Printing on Canvas Media	UV Digital Printing on Flat bed Printer at 1200 DPI	4ft x1.5 ft	200 pieces	
4	Packaging (Wooden box)	1inch water proof flush board with 0.5 inch partisan of water Proof ply for keeping 60 rolls of 4x6 ft canvas printed at serial No. 1	4ft x 3 ft x 2 ft	1 box	
5	Delivery within three weeks from the date of work order				

## **TERMS AND CONDITIONS:**

- i. The quoted rate should be inclusive of all like cost of flex, ink etc.
- ii. The quoted rate should be valid for a period of 3 months.
- iii. The banner should be prepared with eyelets in all corner of the banner
- iv. The work should be started after getting the final approval of sample printed banner from the undersigned
- v. The payment shall be made after satisfactory supply of entire banners
- vi. The quoted price should inclusive of all leviable taxes and excise duty. No condition or separate discount shall be mentioned or admitted while quoting the rate. The rate should be firm, unconditional and not subject to any ambiguous interpretation.
- vii. Tenders received after the due date and time shall not be entertained.
- viii. Latest Income Tax/Sales Tax clearance certificate or similar document must accompany the tender set / copy of the latest ITR along with permanent Income Tax Account Number.
- ix. The annual turnover of the firm/agency should not be less than Rs.5.00 lakhs during 2015-16 or average annual turnover of Rs.4.00 lakhs.
- x. The tenderers should enclose a demand draft / Pay order of Rs. 5000/- as EMD, in favour of NBCFDC towards earnest money. The earnest money will be returned after finalization of the rates to those printers who have not been empanelled. Tenders without earnest money will not be accepted in any case.
- xi. EMD of successful tenderer will be retained & will be refunded on successful completion of the job without interest.
- xii. NBCFDC will not be bound to accept the lowest quotations and an order can be placed on any firm considered suitable for this job as well as provide good design. The decision of the MD, NBCFDC will be final in this regard.
- xiii. During final printing colour proof / sample print should be shown and got approved as per directions of the officer giving the work order.
- xiv. Delivery of the printed matter is the responsibility of the printer / supplier.
- xv. In case the material is not delivered in time or quality of the job is unsatisfactory, NBCFDC may impose suitable penalty to such an extent as deemed fit. NBCFDC can also reject the supply out right if the quality of the work is not satisfactory
- xvi. The tenderer should furnish the copies of the work order executed in similar type of printing works during the last three years.
- xvii. Preference will be given to the firm/agencies having registration under MSME.
- xviii. NBCFDC will not make any advance payment to the organisation. The organisation will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.

**Part –I**

**Technical Bid**

(The documents has to be arranged serially as per the order mentioned below)

- i. Name of the organization
- ii. Address
- iii. Telephone nos
- iv. Service Tax /VAT clearance certificate (Photocopy of the Upto date VAT clearance certificate)
- v. PAN (Photocopy of PAN)
- vi. Annual Turnover (last three years) of the Firm/Agency
- vii. Draft number and date of the Security deposit(EMD) of Rs.5000/- submitted by the organization
- viii. Work order copies of the similar canvas/flex printing works executed during the last three years.

**DECLARATION**

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement at any state, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory) Place Date

**Seal**

**Part 2**  
**Financial Bid**

SI No	Items	Specification	Size	Quantity	Rate per sq ft
1	Printing on Canvas Media	UV Digital Printing on Flat bed Printer at 1200 DPI  (Eye lets in each corner of the poster for hanging)	4ft x6 ft	60 pieces	
2	Printing on Canvas Media mounted on iron frame of 1.5 inch	UV Digital Printing on Flat bed Printer at 1200 DPI <u>(Printing Agency will have to fix them on the Railway Stations within 300 kms from Delhi/New Delhi)</u>	4ft x6 ft	20 pieces	
3	Printing on Canvas Media	UV Digital Printing on Flat bed Printer at 1200 DPI  (Eye lets in each corner of the poster for hanging)	4ft x1.5 ft	200 pieces	
4	Packaging (Wooden box)	1inch water proof flush board with 0.5 inch partisan of water Proof ply for keeping 60 rolls of 4x6 ft canvas printed at serial No. 1	4ft x 3 ft x 2 ft	1 box	
5	Delivery within three weeks from the date of work order				

(Signature and seal of the authorized signatory) Place Date

**Seal**

