

National Backward Classes Finance & Development Corporation

A GOVERNMENT OF INDIA UNDERTAKING UNDER MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT

Offers are invited from Experienced Central/State Govt. evaluating Agencies/ Universities and Management Institutes recognized by UGC/AICTE, etc. for inspection and evaluation of beneficiaries assisted under schemes of National Backward Classes Finance and Development Corporation (NBCFDC), a Public Sector Undertaking under the Ministry of Social Justice and Empowerment, Government of India, Registered under 25 of Companies Act 1956 2013 (Now under Section 8 of Companies Act, 2013).

NBCFDC implements its schemes through State Channelising Agencies (SCAs) nominated by the respective State/UT Governments. The Authorised Share capital of Rs. 1500.00 Crore & Paid-up share capital is Rs. 968 Crores

The detailed information is available on the website of NBCFDC i.e., www.nbcfdc.gov.in

1. NBCFDC would like to get its beneficiaries and schemes inspected and evaluated from specialized agencies. The agency will be required to inspect and will be required to evaluate the given number of beneficiaries assisted by NBCFDC through SCAs of NBCFDC. In the 09 States mentioned in the Tender Document. (Total 8600 beneficiaries)
2. **Impact assessment study on improvement of socio economic status of target group (Two Districts) One each in Gujarat (200 Beneficiaries/units) and West Bengal (200 Beneficiaries/units) (Total 400 beneficiaries)**

The agency has to verify the individual beneficiaries and fill up the approved questionnaire capturing all the relevant details pertaining to the beneficiary. On the basis of the physical inspection & verification, a report which would have to be prepared and be submitted by the agency within 3 months of assignment of study

Interested organizations may submit their detailed information & Quotes **latest by 12.00 noon of 28th October, 2015** in separate sealed covers to be Super-scribed as **"QUOTATION FOR BENEFICIARIES INSPECTION UNDER NBCFDC SCHEME"** addressed to :-

The Managing Director,
National Backward Classes Finance & Development Corporation,
5th Floor, NCUI Building, 3, Siri Institutional Area, August Kranti Marg, New Delhi-110 016.
Tel : 26511027, 26511028 Fax : (011) 26850086

The tenders will **BE OPENED at 15.00 hrs on 28th October, 2015** in the presence of the bidders who wish to be present on that time and date.

The sealed quotes, shall consist of 2 parts – **"Technical bids" & "Financial bids"**. Financial bids, of only those agencies, would be unsealed who qualify in the technical bids.

Different Agencies may be awarded work in different States.

It may please be noted that the decision of the Managing Director, NBCFDC shall be FINAL & BINDING on all the parties.

For settlement of any disputes only Courts in Delhi shall have jurisdiction.

Scope of work

Physical inspection of the individual beneficiaries to know;

- (i) the assets created by the beneficiary out of NBCFDC loan, If not created the reasons thereof.
- (ii) Utilization of loan for the purpose it was obtained. if not used for the purpose the reasons thereof.
- (iii) beneficiaries found during inspection who have crossed poverty line after availing loan from NBCFDC and the increase in their income level.
- (iv) Impact of NBCFDC schemes on Socio-Economic condition of the beneficiaries;
- (v) Difficulties, if any faced by beneficiaries in obtaining the loan/assistance and time taken in obtaining the loan, Recovery from beneficiaries and SCAs and suggestion for improvement.
- (vi) Suggestions for improving the implementation of NBCFDC scheme at grass-root level as well as District and Head Quarter level of SCAs.
- (vii) Marketability of products made by beneficiaries and suggestions for improvement.

(a) Terms of Reference 2015-16

a) The Evaluating agencies are required to physically inspect and verify the assigned number of the beneficiaries assisted under NBCFDC schemes during the last 5 years.(The list of beneficiaries assisted during 2010-11 to 2014-15 will be obtained by evaluating agency from respective SCA.)

b) The objective of the study is to ascertain

% of beneficiaries found during inspection to have utilized the assistance for the intended purpose.

% age of beneficiaries found during inspection to have possessed the assets created.

% age of beneficiaries found during inspection to have crossed poverty line.

% age increase in income level in rural and urban areas (separately and combined should also be indicated)

- c) Assessment of Impact of different Schemes at the end user level and across various Sectors and different areas of the State.
 - i. Term Loan Scheme
 - ii. Margin Money Loan Scheme
 - iii. New Swarnima Scheme
 - iv. Shilp Sampada Scheme
 - v. Krishi Sampada Scheme
 - vi. New Akansha Education Loan Scheme
 - vii. Micro Finance Scheme
 - viii. Mahila Samriddhi Scheme

Documentation of scheme wise (Minimum 05 Case studies of beneficiaries and 5 Success Stories in each Scheme evaluated with photographs)

- d) Questionnaire of the beneficiaries of non operational units to be submitted to NBCFDC.
- e) Documentation of best practices followed for the implementation of schemes across the state.
- f) The draft report be submitted within 3 months of assignment of the study by NBCFDC followed by presentation by the agency.
- g) Final Report (3 copies) for each assignment, be submitted within one month of submission of the Draft Report.
- h) A Demand Draft of Rs. 25,000/- (Rupees Twenty five thousand only) towards EMD in the name of NBCFDC, payable at New Delhi, should be enclosed with the financial Bid. The EMD will be refunded to unsuccessful bidders without interest within three months.
- i) The details of PAN No., TAN No., Service Tax No., for Tax Deduction at Source RTGS Details etc be submitted along with bid document.
- j) Tax exemption certificate, if applicable.

2) **Terms of Payment**

- (a) 50% of cost of assignment will be released on acceptance of terms and conditions mentioned in the Sanction letter and submission of Questionnaire by the evaluating agency.
- (b) Balance 50% of the cost of study will be released after submission of final report and submission of proper bill along-with, PAN No., TAN No., Service Tax No., RTGS Details etc.
- (c) Questionnaire duly filled by the Evaluating agency should be sent alongwith the final report.
- (d) Report should also contain documentation with photographs of Model Beneficiaries.

Inspection of beneficiaries is to be conducted in the following states

S. No	Name & Address of SCA	No. of Beneficiaries to be evaluated
1.	Tamil Nadu Backward Classes Economic Development Corpn., 735, 3rd Floor, L.L.A. Building, Anna Salai, Chennai-600 002, Tamil Nadu.	1800
2.	Kerala State Co-operative Federation for Fisheries Development Ltd., Kamaleswaram, Manacaud P.O., Thiruvananthapuram-695 009, Kerala.	1800
3.	Kerala State Backward Classes Dev. Corpn. Ltd., "SENTINEL", 2nd Floor, T.C. 27/588 (7) & (8), Pattoor, Vanchiyoor P.O., Thiruvananthapuram-695 035, Kerala.	1800
4.	D. Devraj Urs Backward Classes Devevelopment Corpn., No.16-D, 4th Floor, Miller Tank Bund Area, Vasanthnagar, Bangluru Karnataka.	900
5.	Tripura OBC Co-operative Dev. Corpn., Supari Bhawan, Krishnanagar, Tribal Research Building, Agartala-799001, Tripura.	700
6.	Uttar Pradesh Sahkari Gram Vikas Bank 10 Mall Avenue Lucknow-226 001, UP	700
7.	North Eastern Development Finance Corpn. Ltd. NEDFi House G. S. Road Dispur, Guwahati - 781 006 Assam	700
8.	Goa State Scheduled Castes & Other Backward Classes Fin. & Dev. Corpn. Ltd., 4th Floor, Patto Centre, Near KTC Bus Stand, Panaji-403 001, Goa.	200
		----- 8600 -----

Impact assessment study on improvement of socio economic status of target group (Two Districts) One each in Gujarat (200 Beneficiaries/units) and West Bengal (200 Beneficiaries/units) to be chosen in consultation with the SCA)

1	West Bengal Backward Classes Dev. and Finance Corporation, 8, Lyons Range (Mitter's Building), 2nd & 4th Floor, Kolkata-700 001,West Bengal. & West Bengal Minorities Development & Finance Corporation, 'Ambar', 27/E, Sector-1, D.D. Block, Salt Lake City,Kolkata-700 064, West Bengal.	200
2	Gujarat Thakor & Koli Vikas Nigam, Block No.16, Ground Floor, Dr. Jivraj Mehta Bhavan,Gandhinagar-382 010,Gujarat. & Gujarat Gopalak Development Corporation Ltd., Block No.16, Ground Floor,Dr. Jivraj Mehta Bhavan,Gandhinagar-382 010 GUJARAT	200
		----- Total 400 -----

The interested parties may submit the information in the following format:-

Technical Bid(To be Submitted in separate Sealed Envelope)

S r. N o s.	Particulars		Remarks
1	<u>Detail about the Organisation</u> <u>Its Legal Status</u> Name of the Organisation Address Telephone/Fax Nos. Website E-mail Address		
	Name of the Chief Executive of the Organisation & Name of the Nodal officer for NBCFDC		
	Date, Month & Year of Incorporation		
	Registration/Incorporation Detail (please attach self attested copy Registration/Incorporation as the case may be) ESI, EPF, Service Tax,VAT,etc.(Attach Detail)		
	Validity of Registration upto		Accept if registration valid upto 31/3/2017. Else reject it.
	Is your Organization Exempted from IT Deduction (If Yes, Please attach a copy of exemption letter)		
	PAN/TAN Nos. (please attach Pan/Tan copy)		
	Scope of Work as per Article of Association (AOA) of the Organisation as the case may be while submitting the proposal		The Scope of work in AOA must include/allow for "Undertaking Assignment to Carryout Consultancy work/ Impact Evaluation/Strategic Plan, etc)"
	Authorised/Paid up share capital of the organisation (as on 31/3/2015) Also enclose P & L Account for last 3 years		
	Nature of the Organisation Organizations/Limited company under administrative control of Govt./Corporation/Govt. owned /PSU/Central/State University/Management Institutes duly recognized by Govt./AICTE/UGC etc. }		
	Name of the Banker with address & telephone Nos. where the organization maintains A/c		
	Type of Account and its Account Number		
	Please attach the cancelled Cheque and RTGS Details		

Copy of work completion certificate to be provided.

7	Approach & Methodology for completing the present assignment.	
8	Time to be taken for beneficiary inspection work of NBCFDC.	
9	Any other item which may appropriately highlight your expertise in preparing Inspection /Evaluation of beneficiary study	

Certified that the above details are true to the best of our knowledge /Company records.

The Terms & Conditions as laid down in the Quotation Document are acceptable to the Organization. We also accept the Arbitration by Managing Director, NBCFDC as full, final & binding in case of any dispute arising while preparing the report on beneficiary inspection work.

**Signature and seal of the
authorized signatory with date**

Financial Bid (To be submitted in separate Sealed Envelope)

The evaluating agency will have to verify assigned number of beneficiaries in the selected states wherein NBCFDC loan has been given through State Channelising Agencies during the last five years.

The Financial Bid should include the TOTAL cost plus Statutory Tax etc as applicable, for conducting the study.

The Technical Bid & Financial Bid should be submitted in two separate envelopes.

The Financial Bid will be opened only in case of those agencies who qualify in the Technical Bid. The Bids will be evaluated by an Internal Committee in NBCFDC and its decision will be final.

The Financial Bid should be submitted for each State Separately if the rate vary State-wise.

Sr Nos	Particulars	Amount in Rs.
1	Name of the State	
2	Number of Beneficiaries	
3	Total Cost for the whole assignment	
	Total cost per Beneficiary all Inclusive	
	Validity of bid (Minimum 90 days)	

Signature and seal of the authorized signatory with date

