

<b>EOI No</b>	<b>EOI Name</b>	<b>Issue Date</b>	<b>Last Date</b>
<b>NSFDC/Grant/SEED/EOI/04</b>	<b>Inviting Partner Agencies for Organizing Livelihood Activities under Scheme for Economic Empowerment of DNTs (SEED)</b>	<b>14.02.2025</b>	<b>28.02.2025</b>

**Inviting Expression of Interest (EOI) from Central/State/UT Government Body or Department or Institute, a not for profit body registered under any of the Central/State/UT statues; a Firm/Corporation duly registered, as Partner Agencies for the livelihood component of the SEED in the States of Gujarat, Maharashtra, Madhya Pradesh, Rajasthan and Uttar Pradesh.**

## **I. BACKGROUND**

The Scheme for Economic Empowerment of De-notified/Nomadic/Semi-Nomadic Communities [DNTs] (SEED) is a Central Sector Scheme of Ministry of Social Justice and Empowerment. The scheme is being implemented by the Development and Welfare Board for De-notified, Nomadic and Semi-Nomadic Communities (DWBDNCs), which a body is constituted by the Ministry of Social Justice and Empowerment (MoSJ&E), Govt. of India for formulating and implementing various measures for the welfare of these communities. The Scheme has four components for supporting the housing, livelihood, health and education needs of the DNT communities.

The National Backward Classes Finance & Development Corporation (NBCFDC) and National Scheduled Castes Finance & Development Corporation (NSFDC) under the same Ministry, have their expertise for extending concessional finance for livelihood activities and are the nominated agencies in supporting the DWBDNC for community mobilization, group formation activities etc. under SEED.

The livelihood component of the scheme visualizes a multi-faceted impact on DNT communities, encompassing community mobilization, skill development, and broad population coverage. Through the formation of SHGs, skill enhancement programs, supporting beneficiaries to get essential documents such as Aadhaar Card, Voting Card (enlisting in Voters' list), birth and caste certificates, and strategic district-level interventions, the programme aspires to contribute significantly to the empowerment and sustainable development of the target population.

This EoI is on behalf of NBCFDC & NSFDC, implementing agencies of DWBDNC, MoSJ&E and is for selecting suitable partner agencies for the livelihood component of the said scheme (the details of the same can be seen at <https://dwbdnc.dosje.gov.in/content/livelihood>).

## **II. SCOPE OF WORK**

1. The Partner Agency would be required to initiate relation with the DNT communities at the ground level, through the appropriate social tools like baseline survey, participatory rural appraisal (PRA), meetings, workshops, identifying and nurturing community resource persons in an effort to create awareness and to connect the unconnected with various central and state Govt. entitlements. The DNT communities recognized by the respective states will be the intended beneficiaries of the programme.
2. Age group of the target group to be covered as per scheme guidelines and there should be atleast 50% women.
3. At the level of individuals, the entitlements to be provided, access/connect will include- Aadhar, Bank Account (alongwith Pradhan Mantri Jeevan Jyoti Bima Yojna (PMJJBY), Pradhan Mantri Suraksha Bima Yojana (PMSBY) and Atal Pension Yojana (APY), Ayusman Card, ration card, DNT/NT/SNT certificate, income certificate, family certificate, land records etc. Additionally, the registration of the beneficiary to the portal of <https://dwbdnc.dosje.gov.in/register> and their applications for the various schemes of the SEED will be the non-negotiable part of the job.
4. At the level of the group, the Partner Agencies will carry out community awareness sessions; will groom a few resources for carrying out the tasks in collective manner; will facilitate forming of the Self Help Group (SHG) opening bank account with the agencies/banks having lending relation with NBCFDFC and /or NSFDC. The DNT members of pre-existing SHGs would also be identified and would preferably be included in Communities.
5. During the institution strengthening exercise, the community would identify the Entry Point Activities (EPA) collectively decided by the community will be taken up during the project period for creation of durable community assets to support improved livelihoods, especially of landless, poor women, public works for common benefit-like drinking water, minor irrigation, check dam. The activity/ activities are to be decided in order of priority in the General meeting of community. The aim is to create a rapport and catalyze participatory building of community institution by supporting the immediate need of the Community by undertaking Public works for common benefit supporting the immediate need of the Community to be decided in order of priority in Participatory community meeting - like drinking water, minor irrigation, check dam, creation of durable assets, to support improved livelihoods especially women given preference.
6. The Partner Agencies will be responsible for training and identifying Community Contact Persons (CCPs) at community and district level as per the SEED scheme guidelines. The Partner Agencies will also train these CCPs for providing information related to various activities being undertaken so that ground based information is made readily available.

7. The Partner Agencies will train or conduct workshops for identified DNT community members towards formation of SHGs. The partner agencies will do Capacity-building for SHGs, focusing on group formation, collective bargaining, conflict management, entrepreneurship, financial skills, and access to entitlements through government schemes. The agency will also be responsible for hand holding these identified community members to work as SHGs for atleast 1 year.
8. The partner agency will assist in promoting the handicrafts and products of these communities by providing comprehensive marketing support. This includes establishing both backward and forward linkages, conducting value chain analysis, and connecting them with suitable platforms to improve their income-generating prospects.
9. The Partner Agency will be responsible for gathering data and insights across various domains, which will contribute to enhancing the quality of decision-making and policy formulation.
10. The Partner Agency will engage in skill development, capacity building, and exposure visits for selected community members. They will also provide training focusing on innovative technology and skill enhancement to improve livelihoods, with a special emphasis on the inherent skills of DNT/SNT/NT communities.

### III. DELIVERABLES AND FINANCIALS

S. No.	Component	Per SHG Cost (Rs.)	Deliverables	Payment Modalities (As and when required)
1	Conduct of community meetings @ Rs.3000 per community (atleast 2 meetings in 3 months)	1500	<ul style="list-style-type: none"> <li>• Formation of SHGs of DNT, NT/SNT.</li> <li>• Size of SHGs – 10-20 members</li> <li>• Conduct community meetings</li> <li>• Maximum entitlements (at least 5 additional) to all the members of SHGs/ Communities.</li> <li>• Registration of members on the DWBDNC Portal (<a href="https://dwbdnc.dosje.gov.in/">https://dwbdnc.dosje.gov.in/</a>).</li> </ul>	To the Partner Agency
2	Selection of Community outreach Entry Point Activity (EPA) to build rapport with Community (Rs.50000 per community)	25000	<ul style="list-style-type: none"> <li>• Identification and implementation of Entry Point Activities (EPAs) in consultation with local community</li> </ul>	To the SHG
3	Appointment of Community Contact Person (CCPs) from specific DNT, NT/ SNT at Community Level – 2 persons per community @Rs 3,000 per month/person (Honorarium)- For one year only [2x 3000x12]	36000	<ul style="list-style-type: none"> <li>• Identification of Community Contact Persons (CCPs) – 2 persons per community</li> <li>• Capacity Building/Training of CCPs</li> </ul>	To the Partner Agency

4	Appointment of Community Contact Person (CCPs) at District level– 5 persons per District @Rs 10,000 per month/ person (Honorarium) - For one year only [i.e. 5x10000x12 for 50 SHGs]	12000	<ul style="list-style-type: none"> <li>• Identification of Community Contact Persons (CCPs) – 5 persons per district</li> <li>• Capacity Building/ Training of CCPs</li> <li>• Provide marketing support</li> <li>• Capacity Building and Training of the members</li> </ul>	To the Partner Agency
5	Training Workshop for formation of SHG members of the community with inclusion of key persons of Gram Panchayat for strengthening Linkages for Institution Building. (Rs.20000 per community)	10000	<ul style="list-style-type: none"> <li>• Training on formation of SHGs on the concepts of SHGs, Village Organizations (VOs) and Block Level Federations (BLF), Group processes and Management, Regular Meetings, Regular Savings, Internal lending, Regular repayment of loans Book Keeping, etc.</li> </ul>	To the Partner Agency
6	SHG Revolving Fund: As a corpus given to SHGs depending on the active status of SHG @Rs.17,500/- per SHG.	17500	<ul style="list-style-type: none"> <li>• SHGs formation</li> <li>• Opening of Bank Accounts</li> <li>• Proper functioning and Book maintenance of SHGs</li> </ul>	To the SHG
7	Conduct of PRA exercise//Rapid Community Survey(RCS) for Community Appraisal (Rs.10000 per community)	5000	<ul style="list-style-type: none"> <li>• Baseline Survey, Participatory Rural Appraisal (PRA), meetings, workshops, identifying and nurturing community resource persons in an effort to create awareness.</li> <li>• Collection of data and information</li> </ul>	To the Partner Agency
8	Skill development / field exposure visit to Youth having special skill like Artisan / Artist 5 persons maximum per DNT, NT and SNT Communities including Improved tool kits for value addition of product made by community @Rs.10,000/- per beneficiary. (5XRs.10000)	25000	<ul style="list-style-type: none"> <li>• Capacity Building/Training/ Workshop of CCPs, SHGs, Communities.</li> <li>• Innovative Technology and skill development focused on livelihood enhancement focusing on inherent skills of DNT/SNT/NT communities.</li> <li>• Provide marketing support and necessary linkages</li> </ul>	To the Partner Agency

9	Institutional Expenses for Implementing Partner Agency (Rs.20000 per community)	10000	<ul style="list-style-type: none"> <li>Community meeting, Formation of SHG/Communities and Account Opening</li> <li>Registration of all members of SHG/Communities on Portal- <a href="https://dwbdnc.dosje.gov.in">https://dwbdnc.dosje.gov.in</a></li> <li>Ensuring maximum entitlement (minimum 5) of all members of SHG/Communities</li> <li>Skill Development, livelihood development exposure visit etc.</li> </ul>	To the Partner Agency
	<b>Total</b>	<b>142000</b>		

*\*for a period of one year.*

*# 2 SHGs is assumed as 1 community.*

#### **IV. INSTITUTIONAL EXPENSES PER COMMUNITY**

Partner Agency will be paid out of the institutional expenses component provided in the SEED scheme in the following manner:

<b>Activity</b>	<b>Timeline</b>	<b>Installment</b>
Community meeting, Formation of SHG/communities and account opening	To be completed within 3 months	50% of the Institutional Expenses cost provided in the scheme will be paid in three stages on achievement of corresponding activities.
Registration of all members of SHG/communities on portal	To be completed within 6 months	
Ensuring maximum entitlement (minimum 5) of all members of SHG/Community [Refer para II (3)].	To be completed within 9 months	
Skill Development, livelihood development exposure visit etc.	To be completed within a year	

Payment mentioned above is not sequential and will be made on milestone basis, as and when the above mentioned activity is completed.

#### **V. WHO CAN APPLY**

Any Agency including State Rural Livelihood Missions can submit the EOI for mobilizing DNT members for livelihood activities as detailed above and in Para 6 of the SEED scheme. Eligibility conditions for selection of agency are given below:

1. Agency must have been in existence of more than 5 years and could be a Central/State/UT Government Body or Department or Institute; a not for profit body registered under any of the Central/State/UT statues; a firm/Corporation duly registered. However exception will be given to SRLM on case to case basis.
2. Demonstrated ability of executing large scale livelihood projects through SHGs, preferably NRLM/SRLM SHGs.

3. The NGO should be registered at NGO Darpan Portal, Niti Aayog.
4. Preference may be given to NGOs having FCRA registration, if yes, the registration document shall be furnished.
5. Agency must have duly audited financial statements upto financial year 2023-24.
6. Annual Financial Strength of Rs.200.00 lakh.
7. Preference will be given to agencies having previous experience of working on similar projects with NRLM/SRLM.
8. Agency must have credentials to show its work with the marginalized sections of the Indian society.

## **VI. HOW TO APPLY**

Interested Agencies may apply with following details:

1. Brief about the agency and projects conducted by agency for mobilization and handholding of community members towards formation of SHGs for various livelihood activities. Details of training or capacity building exercises conducted as a part of these projects may also be provided.
2. Even though **this EOI is for the States of Gujarat, Maharashtra, Madhya Pradesh, Rajasthan & Uttar Pradesh** in future the need may arise PAN India basis also. Hence the agencies are also requested to mention the States other than the above in which you may be interested to provide service.
3. Brief proposal may be submitted outlining the approach proposed to be undertaken by the agency for livelihood activities as described above. Proposal may be submitted for the districts wherein agency intends to work along with details of tentative activities proposed, probable beneficiaries, State/UT or Area where activity is proposed, No. of districts proposed to be covered, probable no. of SHG/Community to be formed along with timelines. Proposal may also provide details about the training, capacity building programs that it plans to undertake and training partners with whom agency operates.
4. Documents of Registration/Incorporation in case of agencies not falling in the realm of Government Sector.
5. Audited financial statement of last three financial years except for Government Departments.
6. Any previous experience of working on similar projects with NRLM/SRLM will be a plus. Any document establishing such a claim may be submitted with the proposal.
7. Previous experience of working with marginalized communities.
8. Details of any award or recognition received by the agency for such activities may also be

provided.

9. Details of Resources available in terms of experienced & qualified manpower and other infrastructure.
10. Details of any innovative program implemented/initiated in the field of Self Help Groups or projects implemented for Denotified, Nomadic Tribes & Semi Nomadic Tribes.

#### **VII. PROCESS FOR EMPANELMENT**

1. Based on submission of the relevant documents, the qualified partner agencies will be invited for an interaction with the designated committee.
2. Subsequently Work Order/MoA will be signed with shortlisted agencies appropriately.

#### **VIII. GENERAL CONDITIONS**

1. The Work Order/MoA may be terminated at any time and without assigning any reason and the mere signing of Work Order/MoA makes no commitments, express or implied, that this process shall result in a business transaction with anyone.
2. Interested agencies are required to submit all supporting documents/documentary evidence. Inability to submit requisite supporting documents/documentary evidence may lead to rejection of their proposal.
3. The implementing agencies reserves the right to seek clarifications from the agencies in relation to their submitted proposal. Agencies shall submit all such clarifications timely to avoid rejection of their proposals.
4. The decision of the implementing agencies in the evaluation of submitted proposals shall be final. No correspondence in this regard shall be entertained.
5. The implementing agencies reserves the right to reject any or all of the submitted proposals based on any deviations.

**The Proposal should be sent in sealed envelope latest by 28.02.2025**

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## ABBREVIATIONS

SEED	Scheme for Economic Empowerment of DNTs
DNT	De-notified Tribe
NT	Nomadic Tribe
SNT	Semi-Nomadic Tribe
DWBDNC	Development and Welfare Board for De-notified, Nomadic and Semi-Nomadic Communities
NBCFDC	National Backward Classes Finance & Development Corporation
NSFDC	National Scheduled Castes Finance & Development Corporation
SHG	Self-Help Group
PRA	Participatory Rural Appraisal
PMJJBY	Pradhan Mantri Jeevan Jyoti Bima Yojna
PMSBY	Pradhan Mantri Suraksha Bima Yojana
APY	Atal Pension Yojana
CCP	Community Contact Person
EPA	Entry Point Activity
NRLM	National Rural Livelihood Mission
SRLM	State Rural Livelihood Mission
MOA	Memorandum of Agreement

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