

Subj.: Recruitment of Consultant(HR) & Young Associate (IT) in NBCFDC reg.

National Backward Classes Finance & Development Corporation (NBCFDC) is a Govt. of India undertaking under the aegis of Ministry of Social Justice & Empowerment, Govt. of India, working for the up-liftment of economic status of the poor amongst the Backward Classes by providing concessional financial assistance to the target group through the Channel Partners, Regional Rural Banks (RRBs) and Public Sector Banks (PSBs). The Corporation additionally undertakes Skill Development and other promotional activities for its target groups as defined by Government from time to time.

- (i) The Corporation is looking for a Consultant (HR) purely on contract basis who has retired from CPSEs/ Government having comprehensive understanding of HR/ Administration related work of CPSEs/Government. This position requires an experienced, dedicated, hardworking and efficient person in relevant field. He will play a key role in supporting the Organization in HR & Administration related activities. Details of Post, Educational Qualification and Experience is attached at Annexure—I.
- (ii) The Corporation is looking for one Young Associate (IT). This position not require prior experience. However, candidates having knowledge of web technologies, databases or Government e-Governance applications etc. will be preferred. Details of Post, Educational Qualification and Experience is attached at Annexure- II .

The positions will be at the Corporations' Head Office located at New Delhi. Desirous applicants may submit their applications within 15 days from the date of publication of this advertisement to the Chief General Manager (HR & Admn.), NBCFDC, 5th Floor, NCUI Building, 3-Siri Institutional Area, August Kranti Marg, New Delhi-110016.

Please submit your Application in prescribed format (attached) in hard copy.

Annexure- I

Details of Post, Educational Qualification and Experience :

1	Name of Post	Consultant (HR)
2	No. of Post	- One (01)
3	Consolidate Remuneration	- For retired CPSE officer - Rs.80,000/- to 1,45,000/- p.m. consolidated. (Negotiable) - For retired Govt. officer- As per DoPT guidelines
4	Upper age limit	63 years (as on 30.09.2026)
5	Educational Qualification	(i) Graduate in any discipline (ii) Degree/ Diploma in HR related field/ LLB will be considered as additional qualification.
6	Experience	-For retired CPSE officers: Atleast 20 years of service experience out of which 03 years experience in the grade of E-6 and above. -For retired Govt. officers: Atleast 20 years of service experience out of which 03 years experience in the grade of Dy. Secretary and above. -Strong written and verbal communication skills and knowledge of working on Computers. -Well-versed in HR / Administration related Rules Regulations of CPSE/Govt. of India. - Self-driven with exceptional analytical and problem solving abilities.

Annexure- II

Details of Post, Educational Qualification and Experience:

1.	Name of Post	Young Associate (IT)
2.	No. of Post	One (01)
3.	Consolidate Remuneration	Rs.45,000/- (Fixed) p.m (Negotiable)
4.	Upper age limit	30 years (as on 30.09.2026)
5.	Educational Qualification	B.Tech. (Computer Science/ Computer Science & Engineering/Information Technology) or MCA from a recognized University / Institution.
6.	Experience	No prior experience is required. However, candidates having knowledge of web technologies, databases, Government e-Governance applications etc. will be preferred.

NATIONAL BACKWARD CLASSES FINANCE & DEVELOPMENT CORPORATION

(A GOVERNMENT OF INDIA UNDERTAKING, Ministry of Social Justice & Empowerment)

APPLICATION FORM

Affix Photo

INSTRUCTIONS

- Application form should be filled by the candidate giving all facts properly.
- Ensure all certificate copies of Qualifications, Experience (if any), Caste, Income and Aadhar are enclosed.

POST APPLIED FOR -

1.	Name in full(in block capitals) Shri/Smt./Kumari	
2.	Date of Birth (Age as on 30.09.2026)	
3.	Marital Status:-	
4.	Aadhar No.	
5.	Fathers/Spouse Name:	
6.	Category (UR/OBC/SC/ST/PWD)	
7.	Place & State of birth	
8.	Postal Address in full (in-block Capitals to which communications should be sent) e-mail Id: Mobile No.:	
9.	Permanent Address	
10.	Present Address:	
11.	Name of Department /Ministry from where retired	

12. Educational qualification attended attach copies of relevant documents..

Name of Institution	Examination Passed	Class or Div. with %age of marks	Subjects taken	Year

13. Professional experience in reverse chronological order (Attach copies).

S.No.	Name of Employer	Designation & Pay scale/ Emoluments	Period / Year of Experience (From – To)	Nature of Duties	Reasons for leaving
1					
2					
3					
4					

14. Certificates of Merits / Excellence received in academics and or during working experience.
15. List of documents attached including on working experience, certificates of merit/ excellence, if any.
 - 1.
 - 2.
 - 3.

DECLARATION TO BE SIGNED BY THE CANDIDATE:

I hereby declare that details given in this application are true to the best of my knowledge and belief.

Date: _____

Signature of applicant